

---

## Lynx5 basic functions guide

# Contents

---

## Basic functions

---

How do I install Lynx5?	3
What is my Lynx5 registration code?	3
How do I upgrade from an older version of Cleverlynx?	3
What can I do from the home dashboard?	4
How do I create a lesson?	5
How do I change the background?	5
How do I insert and resize an image?	5
How do I add an image from the web?	6
How do I embed and play a video?	6
How do I use the tools menu?	6
How do I use the clock?	7
How do I split the screen to allow two users at once?	7
How do I split the screen to pin a page to one side?	8
How do I select pens and different pen modes?	8
How do I erase content?	9
How do I use the remote tool?	9
How do I Insert a table?	9
How do I know what an icon does If I am unsure?	10
How do I open multiple lessons?	10

---

## Icon guide

---

See the full list of icons and their descriptions	12–17
---	-------

---

## Help, support and links

---

Who to contact and where to download	18
--------------------------------------	----

# Lynx5 – Basic functions

---

## How do I install Lynx5?

---

1. Visit: [www.clevertouch.co.uk/software/cleverlynx](http://www.clevertouch.co.uk/software/cleverlynx)
2. Select the correct download link for your operating system.
3. Download links with resources include clip art images, maps etc.
4. Follow the onscreen instructions.

---

## What is my Lynx5 registration code?

---

1. Inside your Clevertouch box will be a licence key card.
2. You can find your registration code in the Lynx section.
3. If you have misplaced your card then please email: [info@clevertouch.co.uk](mailto:info@clevertouch.co.uk)

---

## How do I upgrade from an older version of Cleverlynx?

---

1. Click Help.
2. Check for updates.
3. Click Start to begin the update progress.
4. Restart Lynx for changes to take effect.

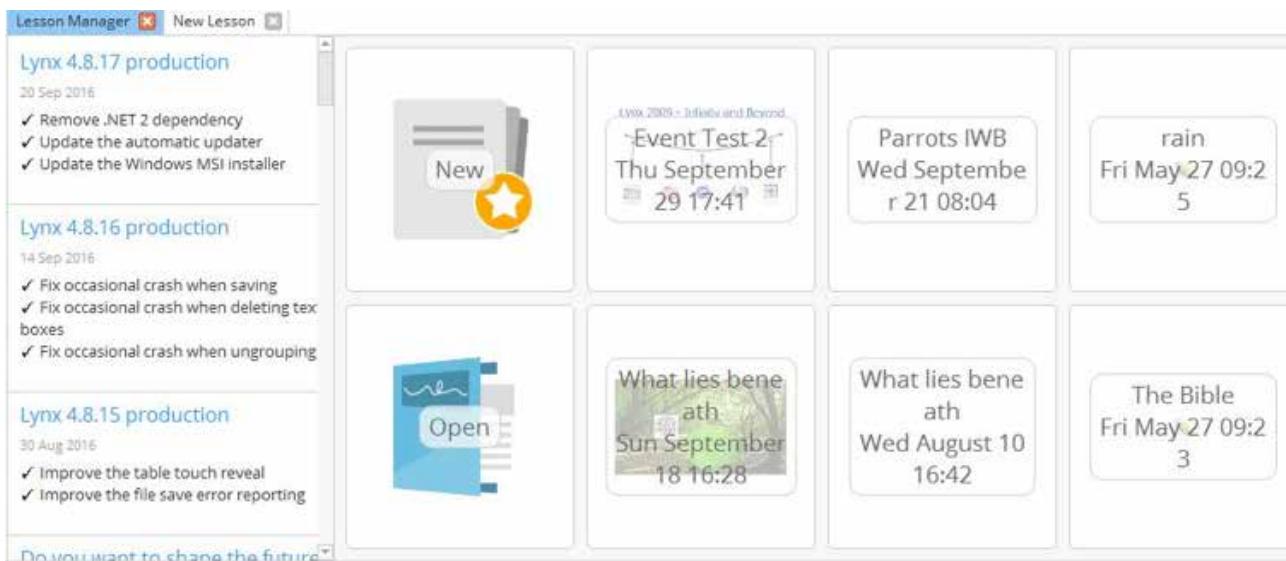
# Lynx5 – Basic functions

## What can I do from the home dashboard?

When opening Lynx5 for the first time you are presented with the dashboard screen.

From this screen you can:

- Create a new file.
- Open an existing file.
- Open Smart Notebook files.
- Open PowerPoint files.



# Lynx5 – Basic functions

---

## How do I create a lesson?

---

1. In the home dashboard, select New. This will open a blank lesson page.
2. Add more pages by selecting the new page icon. 
3. Save the lesson by clicking the Save icon. 
4. When using the save as option there are different file options. Save to other formats if the recipient does not have Lynx installed, for example PDF or PPT. If opening on a different interactive whiteboard, save the file as Common File Format (CFF).
5. To return to the lesson later, select Open from the dashboard.

---

## How do I change the background?

---

1. Press your finger on the screen for 3 seconds (or right click if you are using a PC).
2. Press background paper type.
3. Select which background you would like.

---

## How do I insert and resize an image?

---

1. Selecting the insert image icon. 
2. Select the image.
3. Click on open to insert the image onto the canvas.
4. Resize the image by using pinch and pull gestures.

# Lynx5 – Basic functions

---

## How do I add an image from the web?

---

1. Select web search from the side menu.
2. Search for your desired image and drag image onto the canvas.

---

## How do I embed and play a video?

---

1. Copy YouTube specific URL to your clipboard.
2. Click the insert media icon  , select the world icon and paste the URL into the URL box at the bottom of the dialog box.
3. The video will now appear on the canvas. The dialog box also enables you to video and sound files.

---

## How do I use the tools menu?

---

The tools menu has everything you need to write, draw and erase.

You can select and change:

1. Pen colour, including rainbow pen.
2. Pen type.
3. Pen width.
4. Line type (e.g. firm or dotted).
5. Shape and formula recognition pen.
6. Eraser.
7. Shape fill.

# Lynx5 – Basic functions

---

## How do I use the clock?

---

1. Click the clock icon to bring the clock onto the screen. 
2. Press your finger on the screen for 3 seconds (or right click if you are using a PC).
3. Choose between analogue and digital clocks.
4. Click on clock mode to switch between countdown and stopwatch.

---

## How do I split the screen to allow two users at once?

---

1. Open the delivery options menu.
2. Select the dual user icon. 
3. The screen will split into two sides.
4. Invite two participants to the Clevertouch screen, and have each person write on their side of the screen.
5. When saved, this will save as one page.

# Lynx5 – Basic functions

---

## How do I split the screen to pin a page to one side?

---

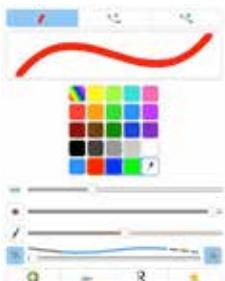
1. Open the top menu.
2. Select view.
3. Choose from pin left or pin right.
4. This allows you to keep one page on the screen while you continue to scroll through slides on the other side of the screen.

---

## How do I select pens and different pen modes?

---

1. Select the pen icon from the menu
2. Select the tools menu from the left side bar and the following menu appears:



3. Explore the different pen types and pen modes including Edit Pen, Background/Foreground mode, Handwriting Recognition mode, Shape Recognition mode, and Rainbow pen.



# Lynx5 – Basic functions

---

## How do I erase content?

---

1. Selecting the erase icon, where you can set eraser width and type.



---

## How do I use the remote tool?

---



1. Explore the remote Clicking the remote tool icon.
2. From here you can open opening an office document, selecting the pen tool from the floating menu, selecting static pen and annotating over the document.
3. When you will notice that when you go back into Lynx the page has been saved along with any annotations.

---

## How do I Insert a table?

---

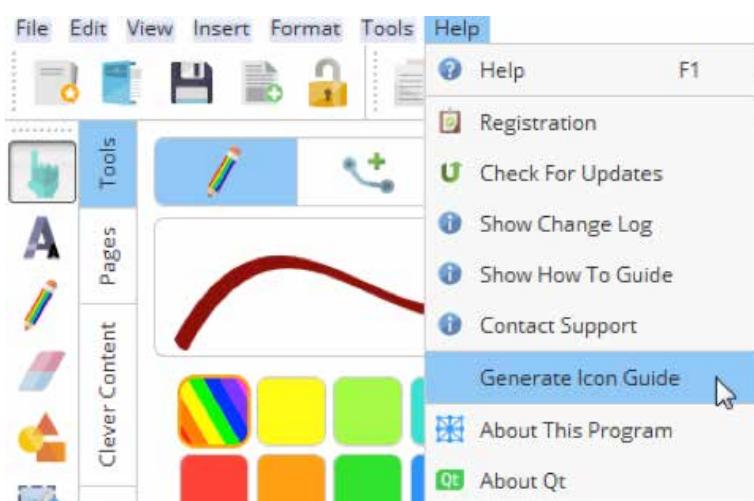
1. Select the table icon.
2. Drag your mouse over the grid to insert the required amount of columns and rows.
3. Check or uncheck the box to enable content editable on delivery and select create to create the table.
4. Drag images or text into the cells where content will be resized to fit into the cells.
5. Select the table; select the square in the right-hand corner and select edit mode, selecting the coloured diamonds will enable you to resize rows and columns.
6. Left-click the table and select the square at the top-right of the table, select edit table, and the following menu appears:



# Lynx5 – Basic functions

## How do I know what an icon does If I am unsure?

1. See the icon guide for a full list of descriptions. This can be found in the Help Menu

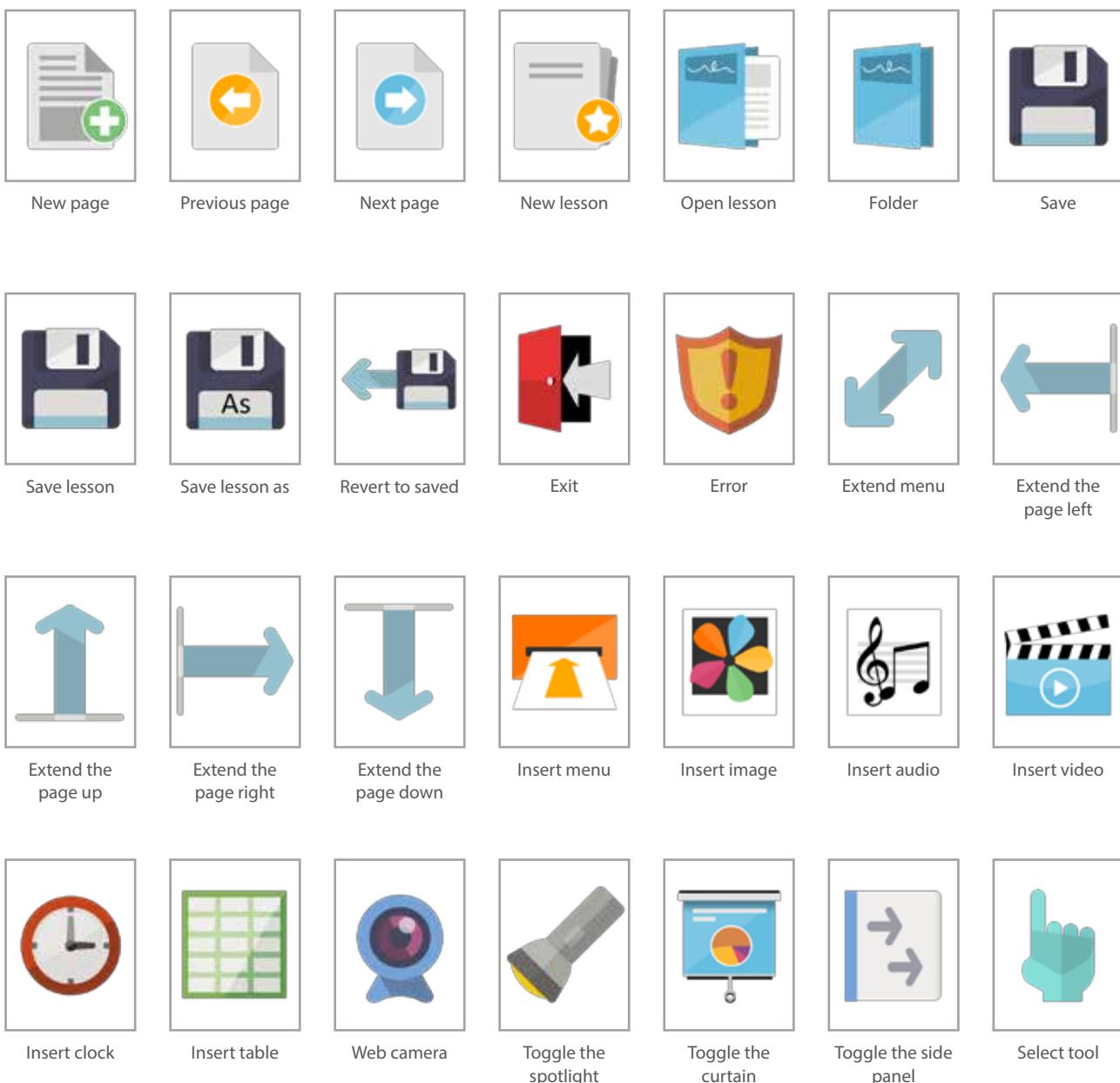


## How do I open multiple lessons?

1. Lynx5 allows you to open multiple lessons at once, making it easy to switch between content.
2. Select file then new lesson book to use this feature.
3. Please refer to the icon guide for additional help, as described below.
4. Navigate to the help menu, select generate icon guide.

# Lynx 5 icon guide

## A guide to all of the icons available in Lynx 5



# Lynx 5 icon guide



Text tool



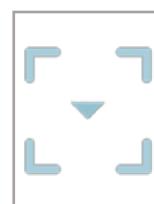
Other tools menu



Shapes menu



Options



Right click/  
context menu



Shape pen mode



Edit pen mode



Cut



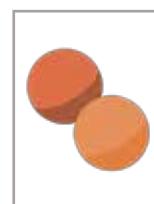
Copy



Paste



Delete



Clone



Undo



Redo



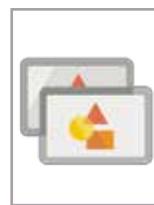
Home



Previous



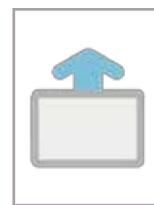
Copy page



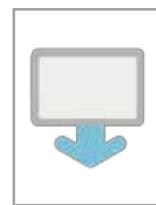
Clone page



Delete page



Move page up



Move page  
down



Insert page  
before



Insert page after



Font name



Font size



Align text left



Align text centre



Align text right

# Lynx 5 icon guide



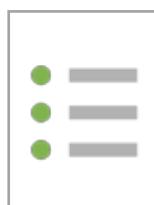
Font bold



Font italic



Font underlined



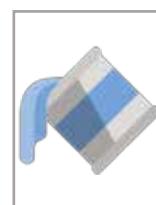
Bullet points



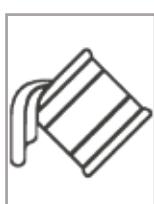
Text



Opacity



Fill



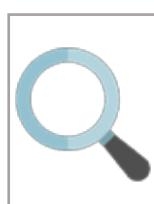
Outline



Colour selector



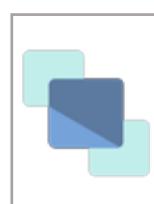
Link



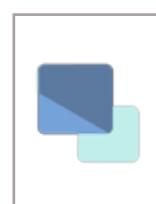
Search



Rubbish bin



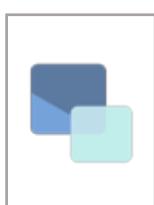
Bring to front



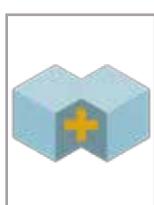
Bring forwards



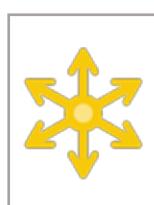
Send to back



Send backwards



Group



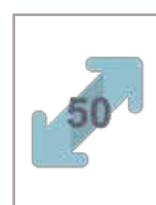
Rotate clockwise



Rotate clockwise



Rotate anti-clockwise



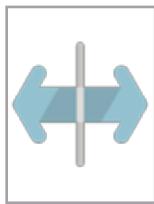
Resize to half of the current size



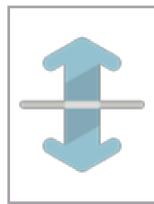
Resize to twice the current size



Resize to the size of the page



Flip horizontally



Flip vertically



Edit



Handwriting pen mode



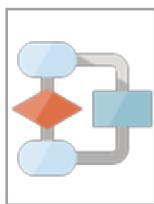
Delivery mode



Preparation mode



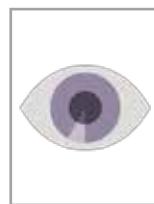
Dual user mode



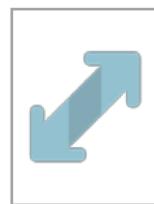
Flowchart mode



Replicate item in delivery mode



Hide item in delivery mode

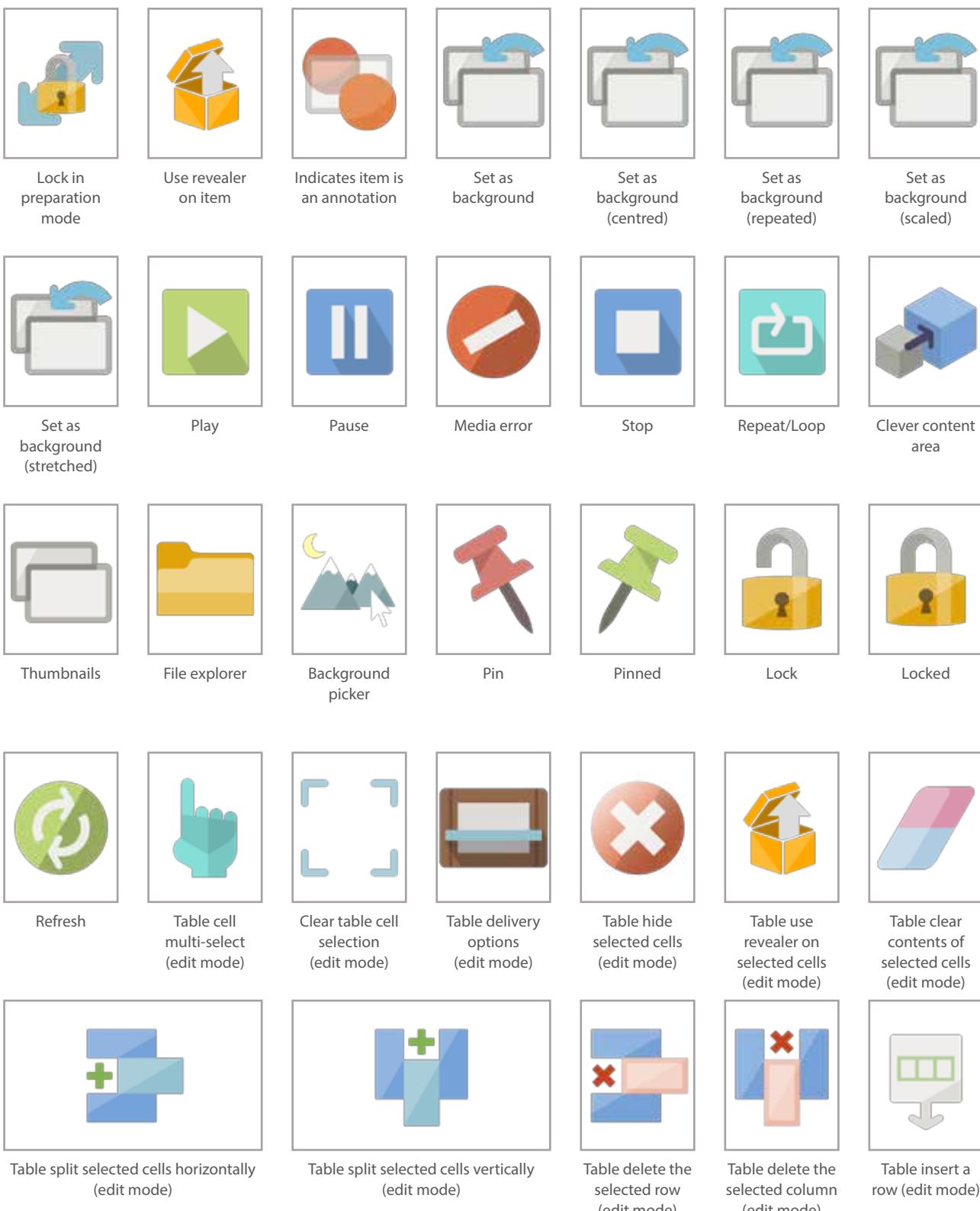


Move item in delivery mode

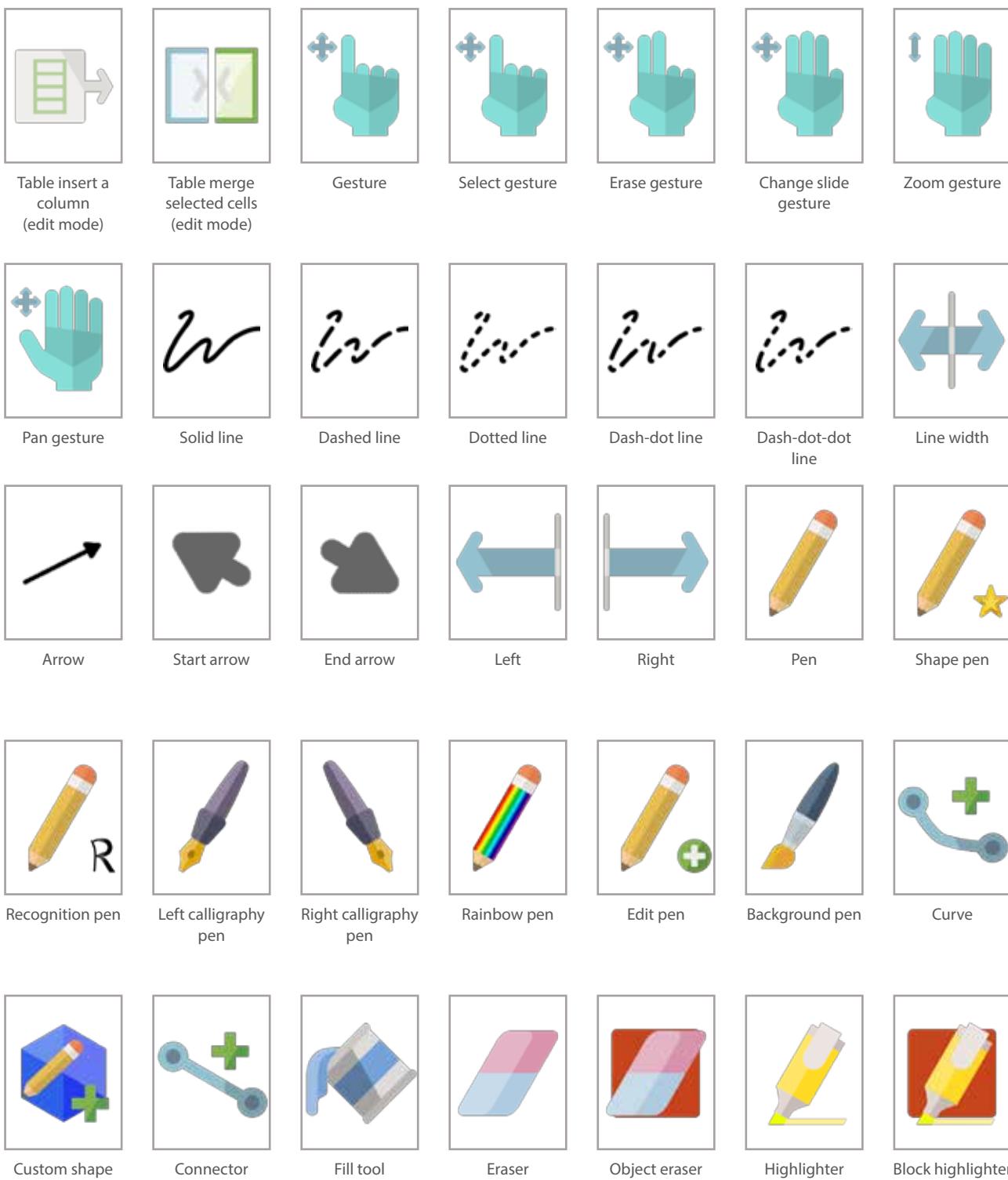


Auto play in delivery mode

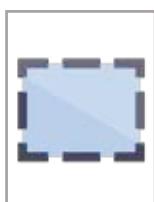
# Lynx 5 icon guide



# Lynx 5 icon guide



# Lynx 5 icon guide



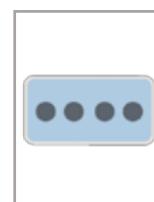
Crop (rectangle)



Crop (freehand)



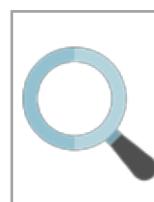
Convert to text



Hide numbers on the clock



Show numbers on the clock



Zoom 100%  
or to fit



Zoom in



Zoom out



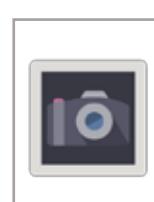
On-screen  
keyboard



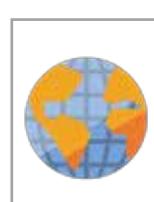
Launch  
calculator



Launch screen  
recorder



Screen capture



Launch internet  
browser



Maps



Full screen mode



Exit full screen  
mode



Lynx remote



Quick media



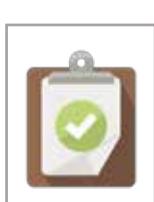
Information



Help



Update



Register



Snap to grid



Move

# Help, support and links

---

## Who do I contact for help?

---

For any further help or support with Lynx5 please contact:

email: [support@saharapl.com](mailto:support@saharapl.com)

visit: [support.cleverproducts.com](http://support.cleverproducts.com)

To download Lynx5 please visit:

[www.clevertouch.co.uk/software/lynx5](http://www.clevertouch.co.uk/software/lynx5)

